**Appendix A. Documentation of QC Issues**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Analyst Name:** | |  | | |
| **Quarter of Review:** | |  | | |
| ***Functionality Checks*** | | | | |
| **Tab Name** | **Affected OU(s)** | | **Issue Description** | **Resolved? Describe.** |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |
| ***Data Checks*** | | | | |
| **Tab Name** | **Affected OU(s)** | | **Issue Description** | **Resolved? Describe.** |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |
| ***Aesthetics Checks*** | | | | |
| **Tab Name** | **Affected OU(s)** | | **Issue Description** | **Resolved? Describe.** |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |